

**LABORATORY CERTIFICATION STANDARDS REVIEW COUNCIL
MEETING MINUTES FROM 05/18/2000**

Attendance

Council Members: Mary Christie (Chair), David Kollakowsky, Ruth Klee Marx, and Russ Janeshek. Bill Bruins, Gilbert Williams (Vice-Chair), Bill Sonzogni, Debbie Cawley, was absent and excused.

DNR Staff: Jack Sullivan, Greg Pils and Dan Olson

Guests: Paul Junio (Test America) and R.T. Krueger (Northern Lake Service)

Action Item Summary

- The previous meeting's minutes were and approved.
- The Council and Jack Sullivan agreed that the Council should have input on DNR's proposed electronic laboratory reporting system, and Jack agreed to set up a meeting for review of the system between now and July 2000.
- The next Certification Standards Review Council meeting is tentatively scheduled for Thursday, August 31st, 2000, at the Wisconsin State Laboratory of Hygiene Board Room (#211), located at 2601 Agriculture Drive in Madison.

Agenda Items

I. Approval of February 10th, 2000 Meeting Minutes

- A. **A motion was made by David Kollakowsky to approve the February 10th, 2000 meeting minutes. Russ Janeshek seconded the motion, and minutes were unanimously approved.**

II. FY 2001 Laboratory Certification Budget

Jack Sullivan and Greg Pils gave an overview of the review and approval of the FY 2001 Laboratory Certification budget by the Natural Resources Board during their March 28th, 2000 meeting. Jack also updated the Council on the rollover of LTE position dollars to FTE position dollars.

- A. Jack and Greg informed the Council that the Natural Resources Board approved the FY 2001 Laboratory Certification budget, and that it passed with the least amount of discussion by the board since Jack joined the program.
- B. Jack announced that the ½ time West Central Regional Auditor position will soon be filled and will be located at the DNR Service Center in Eau Claire.
- C. The full time project position, which will be located in the Madison Central Office, is approved but has yet to be announced, but should be announced by early Summer.
- D. Jack informed the Council of DNR's plans to implement an electronic laboratory reporting system. **Jack and the Council agreed that the Council should have input on the electronic laboratory reporting system, and Jack agreed to set up a meeting for review of the system between now and July 2000.**

III. Council Members' Terms Update

Jack Sullivan updated Council members on the status of their terms and encouraged the Council members to submit the names of any qualified candidates to fill the upcoming vacancies. **(See attachment for terms and vacancies)**

IV. Discussion regarding the Council's role in DATCP (Added agenda item)

Jack Sullivan informed the Council that he has not been able to schedule a time with DATCP to address the Council's role with them. He has been involved with other issues with DATCP and will discuss the Council with them as the other issues move towards resolution.

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V. NELAP Update

Jack Sullivan and Greg Pils gave a NELAP Update.

- A. The statutory changes needed for DNR to become an Accrediting Authority were approved 99-0 by the State Assembly, but did not reach the State Senate for a vote, killing the legislation. The program is preparing in two ways to make the changes: by getting the statutory changes through both houses in the next legislative session, or to make the changes through the Biennial Budget Process.

VI. Minnesota Reciprocity Reference Samples Discussion (Added agenda item)

Jack Sullivan informed the Council that Alfredo Sotomayor was working on this issue and was unable to attend today's meeting and report the decision on this issue. Jack was unaware of the final decision that was made.

VII. Farewell to Outgoing Council Members

Jack Sullivan thanked outgoing Council members for their six years of dedicated service on the Council. Terms for Mary Christie (Chair), Russ Janeshek and Bill Sonzogni end on July 1st, 2000 and the program is grateful for their contributions to the Wisconsin laboratory community and the Laboratory Certification Program.

VIII. Future Meeting Date

- A. **The next Certification Standards Review Council meeting was tentatively scheduled for Thursday, August 31st, 2000, at the Wisconsin State Laboratory of Hygiene Board Room (#211), located at 2601 Agriculture Drive in Madison.**
- B. The program will work with the Chair to set up the next meeting. The Council members should contact the Chair or Vice-Chair to get items on the next meeting's agenda.
- C. A motion was made to adjourn by David Kollakowsky, seconded by Russ Janeshek, and unanimously approved.